



JOB DESCRIPTION

Position title: Coal and Gas Finance Coordinator
Reports to: Head, Sustainable Finance Unit, WWF EPO
Grade: Professional P1
Date: February 2022

I. Mission of the unit:

WWF's Sustainable Finance Unit works to contribute to shift EU public and private financial flows from the unsustainable to the sustainable economy, accelerate the transition and end support to unsustainable economic activities.

II. Policy support work:

The Coal & Gas Finance Coordinator will support the Europe Beyond Coal Campaign to develop a power sector private finance strategy with a particular emphasis on coal and fossil gas finance, coordinate between groups that work on finance and on power utilities, increase and leverage expertise on the issues at hand, and spread the lessons learned beyond Europe to ensure higher and quicker impact.

This position is hosted on behalf of the Europe Beyond Coal Campaign. This campaign pools resources from civil society organisations across the European continent to achieve a fossil-free and fully renewable-based power sector by 2035 in Europe, one part of which is focused on leveraging action from financial institutions and electric power utilities.

This European 2035 benchmark includes five elements for the power sector: (1) By 2030, coal has been phased out; (2) By 2035, fossil gas has been phased out; (3) Renewable sources of energy - chiefly wind and solar - have replaced all fossil fuels and cover the additional needs; (4) Enabling tools, technologies and services for a 100% renewables power system have been scaled-up to ensure the security of supply; (5) This power sector transformation has been achieved as part of a just and socially fair transition process.

III. Major Duties and Responsibilities:

Headline tasks for the Coordinator as part of a forthcoming Europe Beyond Coal's Corporate Team:

- Leading the formulation of European finance, utility and corporate strategies based on/in close consideration of EBC partners' strategies and plans;
- Convening and coordinating activities for the corporate working group (monthly calls and bi-annual strategy meetings); ensuring effective governance through convening the selected multi-CSO steering group;
- Facilitating strategic analyses on private financial institutions to support the EBC coalition
- Facilitating the production of externally used outputs such as signature pieces of research on private financial institutions;
- Coordinate around key pan-European campaign moments, such as the company AGMs, in relationship with relevant shareholders;
- Lead on key pan-European relationships with politically sensitive stakeholders, such as CA100+ and other external financial coalitions which focus on power utilities.

The members of the corporate coordination team are hosted by WWF EPO (1 FTE), Greenpeace (1 FTE) and the EBC Secretariat (1 FTE), with the expectation of gradually increasing the coordination up to 4 FTE.

Main areas of content-related leadership:

- Coal and fossil gas finance with a focus on the power sector and its utilities, but with important links to the upstream supply chain;
- Role of private financial institutions in stopping coal conversions, mostly to fossil gas (but also to biomass and hydrogen where relevant);
- In a more minor role, helping the EBC renewable energy leads to designing financial sector approaches to increase wind & solar uptake.

The Coal and Gas Finance Coordinator is responsible for:

- Being the lead in drafting the overall strategy covering the private financial sector (banks, investors, insurers) and ensuring its delivery, in close cooperation with the co-lead placed in Greenpeace and the EBC Secretariat as well as key partners;
- Serve as a contact point for organisations that work on private financial institutions and for WWF in matters related to relevant financial institutions and companies;
- Be responsible for facilitating strategic analysis and external output production for targeted private banks, investors and insurers, and assist in bridging capacity gaps – in close coordination with relevant expert organisations and partners;
- S/he shares responsibilities with the co-coordinators on convening the quarterly Steering Committee meetings and face to face working group meetings;
- Shared responsibility for the daily coordination activities. S/he will jointly organise/facilitate monthly calls with the other co-lead, prepare the biannual overview of work for the larger EBC campaign, ensure overall smooth working relationships with the EBC secretariat/steering group/broader EBC campaign partners, and be the main point of contact for relevant expert organisations on finance related issues;
- Participation in activities that broaden the scope of the work aiming to benefit from emerging opportunities, mostly the false solutions like gas and biomass in the power sector.

IV. Required Qualifications:

At least 3 years work experience on financial issues and/or electric power utilities work and/or on energy/climate issues;

Preferably a Master's degree or equivalent technical qualifications in finance and/or electric power utilities and/or climate and energy issues;

V. Required Skills and Competencies:

- A strong track record in stakeholder coordination;
- Familiar with non-governmental organisation style of work and procedures;
- Strong strategic and analytical skills;
- Capacity to take initiative;
- Excellent drafting skills and processing skills in MS-Word, MS-Excel MS-PowerPoint
- A positive manner with team-building skills and the ability to work as part of a team;
- Experience to coordinate and manage networks;
- Strong oral and written communication skills in English, with other languages (notably German) an advantage;
- Experience on fundraising would be an asset;
- Identifies & aligns with the core values of the WWF organisation: Courage, Respect, Integrity, Collaboration.

VI. Working Relationships:

Internal: Interacts with Sustainable Finance team leader and team, relevant European Policy Office staff, several national WWF offices on issues related to power sector finance, and any other staff as required in fulfilment of duties.

External: Interacts constantly with European Beyond Coal's secretariat and NGOs focused on the finance and utility work stream, think tanks, relevant financial institutions and relevant stakeholders as required in fulfilment of duties.

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational needs.