JOB DESCRIPTION

Position: Project Executant – Coral Reef Rescue Initiatives (CRRI) & Fisheries

Programme: Marine

Reports to: Marine Programme Coordinator

Supervises: None

Location: Dar es Salaam

Grade: TBD

1. Background

Under the CRRI, WWF and partners (Care, Global Change Institute, University of Queensland, Wildlife Conservation Society (WCS), Blue Ventures, Rare, Vulcan Inc. (Allen Coral Atlas), Government of Fiji, Ministry of Marine Affairs and Fisheries - Indonesia) are developing a response to the coral reef crisis based on the best available science and knowledge to target reefs scientifically shown to have the best prospects in the face of rapidly escalating climate change, and strong regional regeneration capacity. Seven countries have been identified as having such reef systems – Indonesia, The Philippines, Solomon Islands, Fiji, Cuba, Tanzania and Madagascar.

Recognizing that the vast majority of these reefs are in places where local communities are facing poverty and challenges to their food and livelihood security, the initiative will generate the knowledge, resources, and political will to protect these habitats through solutions that are tailored to local needs of reef dependent communities and contexts. This initiative strives to secure the future of 70% of identified resilient reefs that would otherwise be lost and the wellbeing of over 250 million people.

The systems that surround these resilient reefs vary – with different social, political, and cultural dynamics generating challenges to coral reef conservation. Understanding the root causes of these challenges through natural and social science is critical to ensuring the right solutions are implemented in the right places. Participatory action research (PAR) which emphasizes both participation and action by creating the space for knowledge co-creation – empowering a diverse set of stakeholders to both understand problems and develop solutions, together will be given a priority.

The candidate’s knowledge on the status of coral reefs is crucial not only for supporting biological resources and ecological processes but also for social and economy of the coastal communities. The candidate should be able to explore the enabling conditions, the governance, and the scaling potential for solutions to coral reef management and governance, aligned with the ‘Community-based conservation (CBC) framework. This alignment will help leverage the potential for learning across community-driven efforts globally.
II. Major functions:

Under the technical guidance of Marine Programme Coordinator, The Project Executant-Coral Reef Initiative will be responsible for leading the implementation of the Coral Reef Rescue Initiative (CRRRI) in Tanzania, providing strategic leadership to WWF Tanzania for ensuring the conservation and sustainable development in the CRRRI implementation sites. He/she will be responsible for the implementation of WWF-led Coral Reef Initiative for Tanzania and will be the lead in the implementation and expansion of an existing programme thematic area. Plan, manage and oversee project implementation in accordance with contractual agreements, WWF field operations policies and procedures. Manage projects and the project team and partners using participatory and adaptive management approaches and ensure that management systems are established and maintained. Prepare and oversee the preparation of fundraising strategies and project proposals. Provide technical leadership in major project components, including: coastal marine/fisheries policy development, community-based natural resource planning, eco-forestry, conservation area establishment, community capacity building; training, and project monitoring and evaluation. Support development of project Monitoring and Evaluation baseline as well as M&E plan for coral reef to contribute to the programme.

III. Major duties and responsibilities:

• Leads the implementation of the Coral Reef Rescue Initiative (CRRRI) in Tanzania through:
  ▪ Project management
  ▪ Fundraising (including GCF and GEF concept and proposal development)
  ▪ Stakeholder engagement
  ▪ Project management and ongoing development
  ▪ Identification and ramping up protective actions and community-based action for conservation resilient coral reefs

Project management

• Provide strategic leadership to WWF Tanzania on strategies for ensuring the conservation and sustainable development in the CRRRI implementation sites;

• Provide technical leadership in major project components, including: coastal and marine/fisheries policy development, community-based natural resource planning, eco-forestry, conservation area establishment, community capacity building, training, and project monitoring and evaluation;

• Plan and oversee project development in accordance with contractual agreements, WWF field operations, policies and procedures;

• Oversee project branding, website and other marketing materials

• Develop technical reports, monthly updates and field stories and fact sheet;

• Coordinate the conduct of regular conference calls with the internal team, partners and stakeholders (include preparation of agenda, hosting the meetings, drafting the meetings reports, distribute reports and documents,

Fundraising:
• GEF PIF and ProDoC Development (in coordination with WWF GEF Agency). As part of the Project Development Team (PDT), the project lead will:
  ▪ Support relations with Government and other in-country key stakeholders, including creating and facilitating a national working group for the development of the ProDoc.
  ▪ Support selection and hiring of national consultants (gender, safeguards, etc).
  ▪ Support national stakeholder analysis and consultations.
  ▪ Provide technical input and support to the PDT, national, and lead consultants, including reviewing key PIF and ProDoc documents.

• GCF Concept Note (in coordination with the WWF-US GCF team)
  ▪ Be part of the GCF concept note (CN) Writing Team, and track work plan
  ▪ Act as conduit between GCF CN Writing and WWF Tanzania & Wider Stakeholder Group (relaying drafts and final versions of CN to WWF Tanzania & Wider Stakeholder Group and conveying comments in return)
  ▪ Help and support in hiring full design team (when needed)

• Management of local aspects of CN preparation, including:
  ▪ Ensuring agreements with Government ministries are formalized (process to be led by the Programme Coordinator and Conservation Director)
  ▪ Budget and Critical Path management that is reviewed every 2 weeks
  ▪ Explore, confirm and map funding opportunities and sources for the development of the full proposal for the WWF Tanzania Team and stakeholders

• Capitalize on emerging funding opportunities by developing proposal components related to the CRRI implementation sites in Tanzania

• Develop notes and briefings for potential partners based on emerging discussions and evolving partnerships

• Prepare and oversee the preparation of fundraising strategies and project proposals

IV. Profile:

  ▪ University degree, preferably at Master’s level in Marine Ecology, natural resource conservation and management, Environmental science and other related discipline;
  ▪ Minimum of 4 years working experience in government, intergovernmental organizations, local and/or international conservation NGOs;
  ▪ Experience in coastal conservation initiatives (programmes or projects), particularly on ecology and marine science as well as policy advocacy experience are advantageous;
  ▪ Energetic and strategic individual to ensure match-making partnerships and advocacy at national level are facilitated to generate national commitments and catalyze implementation arrangements;
  ▪ Excellent interpersonal and networking skills (especially within multi-stakeholder contexts), good communication and team management spirit;
  ▪ Willingness to travel within the region and internationally, as well as to work in the field including remote areas;
  ▪ Knowledge in use of computer software packages for word-processing, databases and spreadsheets, internet. Knowledge on GIS and mapping will be an added advantage;
  ▪ Ability to follow deadlines, accuracy and attention to details;
  ▪ Excellent knowledge and use of English and Swahili language
VI. Working Relationships

- **Internal:** Working closely with the Marine Programme Coordinator and also Interacts and works closely and on a regular basis with the WWF TCO team.

- **External:** Liaising with the Northern Mozambique Channel Initiative (NMCI) Manager (to be kept abreast of WWF NMCI programme for synergy and coordination) and relevant partners

This job description covers the main tasks and conveys the spirit of the sort of tasks that are anticipated proactively from staff. Other tasks may be assigned as necessary according to organizational needs.

Mode of application:

Detailed Terms of Reference can be obtained via [http://wwf.panda.org/who_we_are/jobs/](http://wwf.panda.org/who_we_are/jobs/). Applications must include a complete Cover Letter and CV with full contact details of three referees and should be addressed to the People & Culture Manager, via email to: hresources@wwftz.org by Monday 12th April 2021 at 4:30 pm (EAT). Only the shortlisted candidates will be contacted and the interviews will take place in Dar es Salaam.

*WWF is an equal opportunity organization. Qualified women are encouraged to apply.*